



Dear Students,

Happy New Year! The Center for Academic and Career Development (CACD) kicks off 2008 with two new services for students and the broader Wagner community: *a new online internship and job search system*, and a new *CACD website*.

First, the Wagner Internship and Career Search (WICS) system, powered by Experience.com, brings together our internship database and our online job listings into one sophisticated system that is easy to search. Once you sign into WICS you will have the ability to upload resumes, cover letters, and other documents, and then send them to employers as you apply for jobs or internships in the system. You can track your applications online, and refer to the events calendar for important dates. Also included are free links to Hoovers.com, which offers in-depth profiles of over 40,000 employers, and Salary Wizard, a searchable database of salary information.

Go to <http://wagner.erecruiting.com> to get started today!

Second, the new CACD website integrates features formerly found on the Academic Advisement Center pages and the Center for Career Development pages, and provides links to new features such as:

- the WICS system
- the 4-step *What's Your Wagner Plan?* that guides you through a comprehensive academic advisement and career development process so that you truly make the most of all that Wagner College has to offer:
 - a. self-inquiry and assessment
 - b. major and career exploration
 - c. reflection and decision making
 - d. strategic action

- job alternatives, for those of you looking for an alternative experience before entering more traditional career paths

Go to <http://www.wagner.edu/cacd> and be sure to bookmark the page.

These online resources allow you to access academic and career development support 24/7, but don't forget to meet with the staff of the CACD for individualized services as well! The more preparation and planning you put into your time at Wagner and beyond, the more satisfied and successful you will be. We look forward to working with you.

Sincerely,

Anne Goodsell Love, Ph.D.
*Dean of Academic and
Career Development*

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STUDENT SUCCESS SEMINARS

Wouldn't it be great if there were interactive, informative, and free workshops on campus that were designed to help you be the most successful student you could be? Well, these workshops **DO** exist! Here are the details:

TOPICS:

- Academic advisement overview
- Note taking
- Stress management
- How to make the most of your internship
- Major exploration
- Stay in shape while studying
- Nutrition
- Money management

Presenters from offices throughout the campus will connect you with a variety of resources and answer your questions in a friendly environment. All workshops will be held in **Campus Hall, room 232**. For dates and times go to the CACD website:

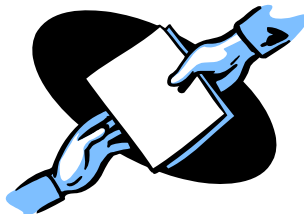
<http://www.wagner.edu/cacd>, choose the "students" tab at the top, and click on the CACD Events button.

INTERNSHIPS CREDIT/NON-CREDIT

We encourage students to secure their internships prior to the end of the fall semester. Those unable to do so will have the opportunity to apply for and secure internships until February 11, 2008 for students who wish to apply for credit bearing internships or until February 18, 2008 for students wishing to register for non-credit bearing internships. **Note:** Students in their Senior RFT do not have to complete the process outlined below. This process is for internships **other than** the experiential portion of the Senior RFT.

We are asking employers to submit their internship opportunities to us as early as possible. We will not accept internship postings for the Spring beyond Friday, January 25, 2008 so that students may apply for, complete the selection process, and register for the internship.

Students **must** secure an internship and have all the appropriate paperwork signed **before** they will be permitted to register.



STEPS TO REGISTER FOR AN INTERNSHIP:

CREDIT INTERNSHIP

1. Complete the Student Internship Application for Registration in the internship for credit packet.
2. Bring your completed form to the CACD in Union Building for GPA verification.
3. The Internship Agreement must be completed and signed by student, faculty sponsor, and the organization's supervisor, and returned to the CACD before registration to receive the appropriate academic credit.
4. After CACD approval, bring your completed forms to the Registrar's Office and register for the internship.

NON-CREDIT INTERNSHIP

1. Complete the Student Internship Application for Registration-Non-Credit.
2. Bring your completed form to the CACD in Union Building for GPA verification.
3. Secure your internship & the signature of the internship supervisor on the registration form and the agreement **before registration..**
4. Submit your **\$50 administrative fee** to the Business Office.
5. Bring your paid receipt and forms to the Registrar's Office and register for the Internship.

*If you have any question please feel free to contact the **Center for Academic and Career Development –CACD** at 718-390-3181 or cacd@wagner.edu.*

PROCESS FOR DECLARING/CHANGING A MAJOR, MINOR AND CONCENTRATION...

...during the second semester of sophomore year, when a student is ready to declare a major, minor or a concentration, a student should go to the academic department of the major or minor and follow the steps below.

Students will obtain an appropriate form from any of the following:

- The forms for students' page. Log onto <http://www.wagner.edu/cacd/formsforstudents>
- At the Academic Department of their major(s)/minor(s) or
- At the Center for Academic and Career Development- CACD in the Union Building

Students will bring a completed form to the academic department where declaring major, minor or concentration along with an unofficial copy of their transcript which is available on [WWAM](#).

The same process applies when a student is changing a major, minor or their concentration.

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STUDENT-ALUMNI MENTORSHIP DINNER

On Monday, Oct 1, 2007, twenty-five students had the exceptional opportunity of meeting with a Wagner alum in the career field of their interest, to learn about "life after Wagner". By registering for this open-to-all-students event, they will be able to really delve into the "real" world of work, by hearing about the experiences of Wagner graduates.

An annual event, this dinner is **FREE** to students and provides an added dimension to students' learning experiences, to begin a process of identifying career and academic directions. Through this experience, students start to think "outside the box" of possibilities that are open to them, regardless of their major.

A number of career fields were represented:

*Pharmaceutical Sales
Technology
Investment Banking
Theatre
Scientific Research
Entrepreneurship
Communications
And Music*

If you missed out on last year's dinner, please be sure to be on the lookout for this year's event! In addition, we are in the process of coordinating career events for this spring semester. See you then!

Victoria Crispo
*Assistant Director of Career
Development*

ANNUAL ETIQUETTE DINNER

We received a resounding response for our annual etiquette dinner, a great event that teaches proper dining etiquette for interviews and other professional settings. An event open to juniors and seniors, the evening featured Mitchell Shenker, Senior Director of Dining Services, who provided an insightful and interactive presentation on the do's and don'ts of dining in a professional setting. With over **40** students in attendance, it was one of our most successful dinners to date!

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PEER TUTORING

Located on the **lower level of the Horrmann Library**, the Peer Tutoring Center provides Wagner College students with a **free** resource: academic help from their peers. Students who excel in particular subject areas are recommended by faculty to become Peer Tutors, and these students then serve their college community by making themselves available to tutor five hours a week.

The Peer Tutoring Center is open **seven days a week**, making it beneficial to both commuters and residents, where help in **over ten different subject areas** is made accessible. The Peer Tutoring schedule for the current semester can be obtained on line, or if you

wish to have a printed version, hard copies can be found outside of the Peer Tutoring Center by the appointment book.

The Peer Tutoring Center has proved to be an important part of Wagner College's campus. It serves not only as a place for students to improve academically, but as a reminder that Wagner recognizes the achievements of *all* it's students and seeks to obtain and maintain a level of excellence.

If you have any questions, you can contact the Director of the Peer Tutoring Center, Professor Mary Zanfini, via e-mail

(mzanfini@wagner.edu) or by phone (718-390-3430). Her student aide, Lauren Pollock-

(lauren.pollock@wagner.edu), is also available to address any concerns regarding the center or the peer tutors.

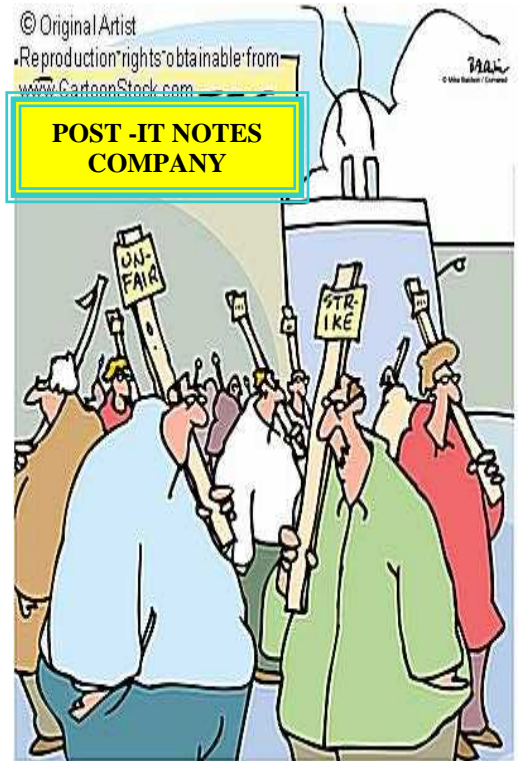
WEIRD But True!

H.R. executives of major corporations were asked for stories of unusual behavior by job applicants. The responses were:

1. "... stretched out on the floor to fill out the job application."
2. "... wore a Walkman saying she could listen to me & the music at the same time."
3. "... balding candidate excused himself to return later, wearing a hairpiece."
4. "... asked to see interviewer's resume to see if he was qualified to judge the candidate."

5. "... announced she hadn't had lunch and then ate a burger & fries in the interviewer's office" –
6. "...stated that, if hired, he would demonstrate loyalty by having the corporate logo tattooed on his forearm."
7. "...interrupted to phone his therapist for advice on answering specific interview questions."
8. "When I asked him about his hobbies, he stood up and started tap dancing around my office."
9. "... pulled out a Polaroid camera and snapped a flash picture of me. Said he collected photos of everyone who interviewed him."
10. "Said he wasn't interested because the position paid too much."

CAREER HUMOR



POST - IT NOTES COMPANY STRIKE

CENTER FOR ACADEMIC & CAREER DEVELOPMENT -CACD

Available for career counseling, academic advising, mock interviews, resume & cover letter preparation and many other services.

**MONDAY – FRIDAY
8:30 a.m. – 4:30 p.m.**

Call (718) 390-3181

or email us at

cacd@wagner.edu

to schedule your appointment today!

For job and internship descriptions, visit our website

<http://www.wagner.edu/cacd>