

M E M O R A N D U M

TO: Towers B5 Residents
FROM: Office of Residential Education
DATE: 12-20-11
RE: FLOOR CHARGES

This information is provided as a supplement to the Damage Assessment: Charges and Fees letter included in his mailing. This memorandum provides a full detail listing of all floor, tower, and building charges accumulated throughout the Fall 2011 semester.

It is the policy of the College to charge a floor, tower, or building collectively **only** when individual responsibility cannot be determined. Signs and/or emails were posted or sent informing residents of the charges accumulating in their area(s). Each sign/email stated invited residents to provide additional information to the Resident Director in order to avoid these collective charges.

In the incidents listed below, no additional information was forthcoming. Therefore, in addition to the individual fines and damages you may have accrued in your own room every resident is being assessed the following damage charges.

DATE	INCIDENT/DAMAGE	COST
10-17-11	Shower door glass shattered.	\$310.00
Total Floor Charges: \$310		
Number of Residents: 22		Total Cost per Resident: \$14.09