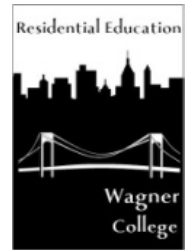


THE RAMAZING RACE



Wagner College Office of Residential Education



Dear Applicant:

Thank you for your interest in the Resident Assistant position with the Office of Residential Education, and welcome to the first part of an exciting process! This year's selection theme is the The RAMazing Race, a theme that embodies the spirit of the RA position: a challenging and rewarding journey that will push your leadership skills to new levels and form strong bonds with a team of Res Ed staff.

The application is the first step in becoming a Resident Assistant. Candidates should demonstrate maturity, flexibility, and leadership skills. The position requires time management, good communication, peer-counseling skills, motivation, and creativity. Additionally, all Resident Assistants are required to maintain a minimum 2.5 GPA. The application is your first opportunity to demonstrate what you have to offer to our team. Please respond thoroughly and thoughtfully.

We now have an online application process. The application may be accessed via the Res Ed website, at <http://tinyurl.com/RAselection>. Your completed application must be submitted no later than 3:00pm on Friday, February 3rd, 2012.

If you have any questions please do not hesitate to contact me at 718-420-4535, or at christina.diggs@wagner.edu. We are excited to have you join The RAMazing Race 2012!

Sincerely,
Chris Diggs
Resident Director, Foundation Hall
RA Selection Coordinator

Application Checklist

Check when complete

1	Fully complete and submit the Resident Assistant application carefully. Not only should you answer the questions fully, correct grammar and spelling are important. We recommend typing your answers and saving them in a Word document prior to submitting them online.	
2	Available on the application website is a copy of the 2012 – 2013 Resident Assistant Position Description. Please read it carefully. Be sure to note ALL training, opening, and closing dates. You must be able to accommodate these dates in order to be considered for the position.	
3	All candidates must make sure to obtain three (3) completed Resident Assistant Candidate Recommendation Forms that must be submitted through the online application no later than 3:00pm on February 3 rd , 2012 .	
3a	The first recommendation must be completed by a member of the Wagner Campus Community (faculty, staff, or administrator).	
3b	The second recommendation must be completed by a current Wagner RA (yours or another floor/building).	
3c	The third recommendation must be completed by a professional reference but does not need to come from within the Wagner community (an outside job/internship, another school, etc.)	
4	Along with the application, each candidate must submit a current résumé that outlines their work experience, awards/ honors, and campus involvement. This should be uploaded to the online form.	

Please Note:

After reviewing the applications, a group will be selected to move to the next round, which consists of an interview process to be held Sunday, February 26th, 2012. You must be available between 8am and 5pm that day. This will include group activities, a time for you to ask questions about the position, and an individual interview.