

WAGNER COLLEGE



Parent Handbook 2009-2010



INCLUDING:

- Wagner College Information
- Campus Services
- Campus Map
- Local Lodging
- Family Weekend Information

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Wagner College

Mission Statement

Wagner College prepares students for life, as well as for careers, by providing a comprehensive liberal education anchored in the liberal arts, experiential learning, interculturalism, and service to society. Our faculty is dedicated to making the College a premier integrative academic center for undergraduate education.

Wagner, a small residential college, is strongly committed to an undergraduate education in which all professional and liberal arts majors are exposed to a broad-based core of knowledge. Such an education fosters abilities of inquiry, critical analysis, and individual expression essential for achievement in a changing society.

The academic program provides an understanding of historical and sociocultural influences which form a framework for integrating of experiences and for developing an awareness and appreciation of our own and other cultures. Reasoning skills are refined through the study of scientific methodology and quantitative analysis. Sensitivity to human expression and creativity is stimulated through the study of the fine arts. The College also considers important the moral, ethical and spiritual guidelines in which students make significant choices and develop meaningful values.

Select graduate programs in the professional fields are designed to prepare for mid-career advancements.

The residential environment complements and enriches academic programs by enabling social and cultural opportunities for a diverse student body. Wagner's size allows for close interaction among faculty, students, and staff and in the process contributes to the richness of the educational experience and fosters life-long relationships.

Wagner, with its unique park-like campus, small classes, and ready access to the cultural wealth of a major cosmopolitan center, provides a distinctive setting in which to prepare for tomorrow's world.

The Academic Program

At Wagner College, students learn by "reading, writing and doing". We have designed an undergraduate program through which students receive a broad education in the liberal arts while gaining the benefits of studying at least one subject in depth, a major. This is fairly standard for college, but Wagner only starts here. In the very first semester at Wagner, first year students are involved in real world problems and fieldwork directly linked to two of their courses. Because of its location in New York City, Wagner combines its substantive liberal arts program with a full spectrum of internships and field placements throughout the student's four years of study.

The Wagner Plan for the Practical Liberal Arts

Beginning with the entering class of Fall 1998, Wagner initiated a new curriculum and a new set of graduation requirements. Under The Wagner Plan for the Practical Liberal Arts, the student completes a liberal arts core program and a major, totaling 36 units/courses. As part of these requirements, he/she also completes three "learning communities" before graduation---one in the first year (fall term), one during the intermediate years, and one in the senior year in the student's major.

First Year Program Learning Communities

Have you ever been lucky enough to take two courses in the same term which seem to somehow be in conversation with each other so that what you are learning in one directly relates to the other? In *The Wagner Plan*, we intentionally design learning in this way by creating "learning communities" (LCs). Simply stated, learning communities are clusters of courses (usually two courses, sometimes three) which are linked by a single theme and which share a common set of students. The faculty plan their LC courses with overlapping assignments, common readings and joint problems so that the courses share some common ground.

Wagner College gives its students the unique opportunity of linking Learning Communities to experiential learning. By virtue of our location in New York City, Wagner College is able to involve more students in the social, scientific and professional domains of the premier city of the nation. *The Wagner Plan* links the LC's directly to field experience based on the theme of the learning

community. Students are placed in carefully selected field sites in small groups made up of students from the LC. Students typically spend three hours per week at the designated site observing the organization, its practices and its dynamics.

We link the field placement carefully to another course---we call it a "reflective tutorial" (RFT) which is taught by one of the LC faculty. The faculty divide the LC enrollment into smaller RFT's in which they serve as professors. (*The faculty member who teaches in the RFT will also be the student's first-year faculty advisor.*) The tutorial emphasizes writing skills, and students link their field experiences directly to the course readings in the RFT and the LC courses. Because the field experiences are directly linked to academic coursework, students learn how to scrutinize ideas in the light of real world experiences.

The Rest of the First Year

The Wagner College student will complete nine courses in the first year. Students select which semester to enroll in five courses and which semester to enroll in four. They finalize these course selections when they meet their advisor at Orientation in August and again during the fall prior to registering for the following spring term.

For the fall semester, each student will be placed in one or two other courses outside of the Learning Community; faculty advisors help students explore their other academic interests. For the spring semester, students work again with their faculty advisor to select four or five courses from those that will be listed in registration packets sent to the students in October.

Later in the spring semester, first year students have their first opportunity to formally declare their major (for those who have reached that decision). All students have until the spring of their sophomore year to make this declaration.

The Goals of the FYP and The Wagner Plan

Our First Year Program (FYP) is designed to help students meet a number of goals. By integrating our courses, we want students to discover the connections among many different subjects. By linking courses to genuine fieldwork in communities and organizations we believe the student will discover the connections (and sometimes the disconnections) between ideas and real world problems. We are sure that career success requires students to be broadly educated—to see how problems, issues, and ideas fit together—in order to solve modern problems in a world with a global economy, the Internet, and the need

for greater cultural awareness.

College graduates need strong communication skills in writing, interpretive reading, and persuasive argument. They require genuine competency with information technology and quantitative reasoning. They must possess intercultural awareness in order to bring diverse people together in organizations and within communities. They need a broad perspective that comes from a solid liberal arts education as represented in our general education requirements.

Finally, graduates must learn at least one subject in greater depth in order to understand how to deal with the complexity of issues that specialization demands. In college, we call this "depth" requirement the major. We firmly believe that Wagner students will graduate with a greater probability of becoming leaders in their chosen fields because they learn how to define problems, understand them as multidimensional, and identify common ground on which diverse groups can collaborate in finding solutions.

The Wagner Plan

Graduation Requirements for Students Entering Fall 2009

I. General Education Requirements

No one unit may satisfy more than two requirements. Foundation units must be completed by the end of the sophomore year.

A. Foundations (3-4 units)

Writing -2 units, one in the first year RFT and one in literature

Math -1 unit as designated by proficiency level

Speech -1 unit or proficiency by assessment

Computer -1 unit or proficiency by assessment

B. Intercultural Understanding

- 2 units selected from an approved list of courses that provide intercultural perspectives

C. Reflective Tutorials

-2 are required; 1 in FYP/LC, and 1 in the major

D. Learning Communities

-3 are required for graduation; 1 in the first year, another in the sophomore or junior year, and 1 in the senior year (which must be in the major)

E. Disciplinary Perspectives (10 units)

Humanities -3 units chosen from at least 2 subject areas, 1 must be in history

Social Sciences -3 units in at least 2 disciplines

Sciences -2 units in 2 disciplines inc. 1 in a laboratory science.

The Arts -2 units in 2 disciplines

II. Study in Depth: The Major (typically 12-18 units)

Students must complete a major to be selected no later than the end of the sophomore year.

III. Electives

Free electives are drawn from the Wagner College undergraduate catalogue in consultation with the student's faculty advisor.

ACADEMIC ADVISEMENT CENTER

The first year of study at a college involves a period of transition for all first year students. Some students find it difficult to balance their academic, personal, and social lives on campus, and all first years need some guidance in making academic plans. Located in the Wagner Union, the Academic Advisement Center is a resource for all students. Professional academic advisors are available to assist students with any questions or concerns about their academic program, with exploring the various academic programs offered at Wagner College, and with maintaining good academic standing and making normal progress toward the degree.

The Academic Advisement Center provides advising for all students beyond the first year who have not yet formally declared a major. The Center also provides detailed and specific advisement programs for 1) students with documented learning disabilities with study skills and support concerns; 2) international students with concerns about English proficiency and adjustment to American life; and 3) students interested in receiving Peer Tutoring. For appointments call (718) 390-3416 or stop by the Center. For more information about the Academic Advisement Center, go to www.wagner.edu/advise.

A. The First Year Advising Program

Each first-year student enrolls in a Learning Community (LC), which includes a Reflective Tutorial (RFT). The faculty member teaching the RFT is also the student's Faculty Advisor. Throughout the first year, and especially during the first semester, Faculty Advisors help students to become socially and intellectually involved in the Wagner College community. The Advisor assists the student initially during New Student Orientation with developing a sound, manageable schedule of courses for the fall semester. As the semester progresses, the student and Faculty Advisor will develop a strong relationship through meetings in and out of the classroom. Students are encouraged to seek their Advisor's guidance with their adjustment to College coursework. All faculty members are available during weekly office hours. Advisors monitor students' academic progress and overall transition to college life and attempt to help students connect with various other academic departments, support services, and extracurricular activities.

B. Departmental Advising

Departmental advising is provided for all students who have formally declared a major. Students may declare their major at the end of the first year, and must declare a major by the end of the sophomore year. Once a student has

declared his or her major, the student will be assigned an advisor from that academic department. That advisor will continue to work with the student on planning course schedules that incorporate all graduation requirements including major requirements, general education requirements and electives. Students should also work with their advisor on enhancing their knowledge of the major with related internships, co-curricular involvements and the senior year Learning Community.

CENTER FOR CAREER DEVELOPMENT AND EXPERIENTIAL LEARNING

Committed to the "learning by doing" philosophy embodied in the Wagner Plan, the Center provides a link between the academic program and experiential learning through first year community experiences, career counseling, mentorships, internships, and the senior capstone experience. To fulfill this mission, the Center helps students determine career and professional directions and identify positions in chosen fields, and administers experiential opportunities throughout their academic program.

Services offered to all students include career counseling, resume referrals, campus interviews, career fairs, resume and business letter preparation, evaluation of employment objectives, and assistance in planning field experience, internships, and job search campaigns. The Resource Center offers career-related materials to help provide information about areas of interest. Resources include job and internship listings, employer literature, computer access for resume preparation and Internet use, and a wide variety of printed and online materials. CCDEL also provides specific workshops for each academic year that address topics related to the workplace and career issues. Resources can be accessed via the Career Development web page at: <http://wagner.edu/career>.

A unique service of CCDEL is to link current students with highly successful alumni mentors in a wide range of professions. The dynamics that take place in the Mentorship Program provide an added dimension to students' learning experiences in the "real world" and begin a process of helping students identify their career and academic directions.

Internships are another means through which students can explore career directions. Both academic and elective internships are offered, with academic

internships allowing students to earn actual course units via participation in an approved internship, and elective internships providing a career-enhancing experience without academic credit, but with the possibility of compensation provided by the sponsoring organization.

Another function of the Center is to work with each student in locating career opportunities and/or graduate and professional school admission relevant to the academic training and professional aspirations of the student. The process of preparing students for their careers is highly individualized and occurs during all their years at Wagner. The CCDEL, therefore, encourages students to actively participate in our programs and services beginning their first year.

The Office of Experiential Learning works with students and faculty in both the first year and senior learning communities to link the community based learning experiences to the reflective tutorials. The first year experience may take any of an array of possible forms: service-learning, participatory learning/mentorships, independent study, field trips, and community research. All experiences are integrated as much as possible into the coursework of the reflective tutorial. In the senior learning community all students will participate in a practicum directly related to their major as a capstone experience prior to graduation. This provides a smoother transition from the academic world to the "real world". The Office of Experiential Learning will assist students in contacting appropriate sites in which to procure their field experiences.

HORRMANN LIBRARY

The Library Department comprises 14 people, 5 professionals and 9 staff members. Horrmann Library houses 151,000 book titles and subscribes to 17,000 magazines, journals and newspapers. The Computer Research & Instruction area, located on the Main floor, is home to the online card catalog (WagCat), a wide selection of electronic databases, including indexes/abstracts and indexes/full text journals, Internet access, and Word Processing. There are 25 computers and 5 printers available for faculty and student use. All of our electronic resources are available by computers throughout the campus via the World Wide Web (www.wagner.edu). Audio-visual equipment is provided for students on the Main floor, which allows them to view films or listen to music CDs. Assistive Technologies are also available for students, such as ZoomText (software for low vision) and books on tape.

The Library is a member of the New York Metropolitan Reference and Research Agency (METRO) and the Westchester Academic Library Director's Organization (WALDO), which provides access to 30 million volumes in the greater metropolitan area. These resources are available either in person or through interlibrary loan.

The professional library staff also provides research assistance for classes, small groups, and individuals, which usually takes place in the Computer Research & Instruction area on the Main floor or the Study Center on the lower level. Student Research Tutors are also available near the Reference desk to assist students with their research needs and their schedule is posted on the Library web page.

HORRMANN LIBRARY STUDY CENTER

Students receive private academic support here free of charge--on a drop-in basis, by appointment, or through establishing an ongoing schedule for all or part of the semester. The Writing Center and the Peer Tutoring Center each arrange time for students to meet with fellow undergraduates who know how to succeed academically. Specially-trained Writing Intensive Tutors ("WITs") consult with students on writing skills, and outstanding "Peer Tutors" provide help with academic subjects in all disciplines. Located on the lower floor of Horrmann Library, the Horrmann Study Center is a large, comfortable, open space with tables for study groups, computers, printers, and carrels for solitary work.

For an appointment with a Writing Tutor or to learn more about The Writing Center, please call (718) 420-4234. To schedule a time to work with a Peer Tutor in an academic subject, the number is (718) 390-3430.

Questions on Academic Policies Commonly Asked by Parents of New Students

1. What is a unit?

Courses at Wagner College are defined in terms of units. One full course equals one unit, consisting of a minimum of three clock hours weekly, excluding laboratory experiences. Students are expected to complete nine units during each academic year.

2. How many units are needed to graduate?

Students are required to complete a minimum of 36 units of course work for graduation. These units are drawn from the general education courses, a major, electives, and sometimes include a minor or even a second major. Students take nine units each year, and may decide which semester they wish to enroll in four units and which to enroll in five.

3. What is a major and when do students declare their major?

A major is the in-depth study of one chosen academic discipline. A major requires an average of sixteen units of coursework, though some majors require slightly more or fewer units. All students must complete a major, to be formally selected either at the end of their first year or during the sophomore year. The Practical Liberal Arts curriculum offers students the opportunity to explore the various academic disciplines and to identify an area which best suits their personal and career interests. To declare a major, students must go to the Academic Advisement Center.

Precisely when to officially declare the major depends upon the individual student. For some students, declaring a major at the end of the first year gives them the reassurance that this particular field of study is their chosen career or professional goal, and it stimulates them to pursue that field with great interest during the upcoming academic year. However, a large number of students continue to explore their academic interests throughout the sophomore year. Students are encouraged to discuss their academic interests with their Faculty Advisor beginning with the first advisement session during New Student Orientation Weekend. All students should declare a major before the end of their sophomore year.

4. Can my son or daughter change his/her major?

Yes. Students may change their major at any point in their college career. The later the change is made, the greater the likelihood that the student will spend more than eight semesters to earn a degree. It is quite normal however, for students to change direction in their chosen field of studies - sometimes more than once - as they develop and mature.

5. What is a minor?

A minor consists of an average of six units of course work in one topical area or department. Each department, with the approval of the Academic Policy Committee, determines which courses are acceptable toward the minor. To declare a minor, students should visit the Academic Advisement Center.

6. Where should a student go if he/she is struggling in one or more courses?

The Faculty Advisor, Academic Advisement Center and Horrmann Library Study Center are excellent resources for all students needing assistance on any course or assignment. *Faculty Advisors* are able to provide information on study strategies. The *Academic Advisement Center* offers assistance with all facets of a student's academic life. The *Horrmann Library Study Center*, which comprises the Peer Tutoring Center and the Writing Center, provides free tutoring in all academic subjects and in organizing, researching and writing papers.

7. What resources are available to plan a course schedule?

The Faculty Advisor, the *Wagner College Undergraduate Bulletin*, the General Education Core Curriculum Checklist, and the major checklists - serve as important guides as your son or daughter plans his/her course schedule each semester. Many of these resources are available at www.wagner.edu/advise. Students must keep themselves informed of the content of these resources and keep abreast of changes that might occur. They should be attentive to details about requirements for graduation. Students are urged to work very closely with their Faculty Advisors and, when needed, to contact the Academic Advisement Center, (718) 390-3416.

8. What is the Wagner College Honors Program?

The Wagner College Honors Program offers students in all majors an opportunity for academic enrichment, both inside the classroom and out. Students who are admitted to the Honors Program join a community of young scholars who provide each other with intellectual stimulation, friendship, and support. In order to graduate with an Honors Certificate, students must complete five Honors courses, and a senior year Honors project. The Honors experience extends beyond the classroom to a variety of co-curricular activities organized

for Honors students, ranging from a speaker series, events on and off campus and a competitive opportunity for travel abroad at the end of the senior year.

Each summer, select students are invited to join the Honors Program. Any student wishing to be considered for admission to the Honors program should first discuss the idea with their Faculty Advisor during the fall semester. The student, with the Advisor's permission, should then enroll in a spring semester Honors course and contact Dr. Erica Johnson, Director of the Honors program, whose office is located in Parker Hall. At the end of the first post-admission semester, Dr. Johnson will evaluate the student's eligibility for full participation in the Honors program based on the student's overall academic performance.

9. What is a cumulative index or GPA (Grade Point Average)?

The cumulative index or GPA is a figure indicating a student's academic achievement. The GPA is determined by dividing the total number of honor points, which are granted on the basis of the grades earned (e.g., A=4.0, A-=3.7, B+=3.3, etc.) by the total number of graded units taken. An overall cumulative index of 2.0 is required to maintain good academic standing and for graduation. In addition, a *major* index of 2.0 is required as a qualification for graduation. For an Education degree, a major index of 2.75 is required.

10. What is the type of grading system used at Wagner?

Wagner uses an alphabetical system of grades "A" to "F", including plus (+) and minus (-), to describe the quality of a student's work. In addition, there are special grades of W (designating a course dropped in accordance with college policies), P (passed), and INC (incomplete), which are granted in consultation with the faculty member. Students who, for whatever reason, fail to satisfactorily complete their course work will receive a grade of "F." For a more complete explanation of the grading system, consult the current Undergraduate Bulletin.

11. When are students notified of their grades?

Students are mailed a report of their grades at the end of each semester. Also, in the eighth week of each semester, notices warning of possible grades of "D" or "F" may be sent to students who are doing poorly in a particular course.

12. What is considered good academic standing?

To remain in good academic standing, a student is required to achieve both a 2.0 semester and cumulative index. If a student's index falls below 2.0, he or she is automatically placed on academic probation. To make good academic progress, students must successfully complete nine units per academic year.

13. What are Probation/Suspension Policies?

A. Probation

Academic probation is a warning to a student that the quality of his or her work is unsatisfactory and is below the level of performance that is necessary in order to meet the requirements for graduation. It is also a warning that the student will be dismissed from the College unless he or she achieves a level of good academic standing (2.0 semester and cumulative index) by the end of the probationary period. Students who achieve a 2.0 semester and cumulative index while on probation will be removed from probationary status. Students on probation who achieve a 2.0 semester index, but do not achieve a 2.0 cumulative index, may be continued on probation at the discretion of the Academic Review Committee. The Academic Review Committee meets at the end of each semester and consists of three faculty members, the Dean of the College, and the Registrar/Vice Provost for Academic Affairs.

Probationary students are expected to work closely with the staff of the Academic Advisement Center on planning an academic recovery strategy which includes repeating and successfully passing any course for which the student received a grade of "D" or "F." A maximum of eight courses may be repeated during the College experience. Students on probation are not permitted to register for courses that are tutorials, independent studies, or internships not required by their major. Additional restrictions may be imposed as needed, on an individual basis.

B. Suspension

If, at the end of the first semester of probation, the student does not achieve a 2.0 semester and cumulative index, the student's academic record will be assessed by the Academic Review Committee. At that time, the student may be considered for suspension from the College. A student who has been suspended from the College may not enroll in the College either as a matriculated full-time or part-time student or as a special student. However, a suspended student may be considered for readmission upon formal application to the Provost after the lapse of at least one year. If the application is approved, readmission will be probationary. If good academic standing is not achieved and maintained, the student will be expelled. An expulsion will be final and no application for readmission will be accepted.

Questions on Campus Life Commonly Asked by Parents of New Students

1. What health services are provided on campus?

The College maintains a well-equipped and staffed Health Service office to provide health protection for our students. The office is open weekdays from 8:30 a.m. to 10:00 p.m., Monday-Thursday and 8:30 a.m. to 7:00 p.m. on Friday. In addition, a system is in place for evening and weekend coverage.

Our College Nurse Practitioner has regular office hours during the week, and these should be noted so visits can be scheduled accordingly. Every effort is made to provide additional Health Services through the cooperation with other health agencies.

Students who currently are being treated for allergy problems by regular desensitizing injections should make arrangements for this treatment. Health Service will help with these arrangements if desired. All students must report to Health Services when they become ill, unless they are physically unable to do so. Then they should ask a peer to report the illness to the nurse. Students with minor illnesses may remain in their rooms after examination. Students requiring prolonged or extensive medical care may return home or be admitted to a local hospital. Students are responsible for all medical expenses other than those provided by the College in Health Services. For the benefit of the students, parents are requested to sign operative permits for emergencies. Such permits will be used only in extreme cases, when it is impossible to reach members of the family and when action is deemed urgent.

To provide the best possible service, Health Services requires that each student file a medical report filled out by a family physician with proof immunization status to be filed in health services.

Also, there is a mandatory accident and health insurance policy for all full-time undergraduate students. Students are to supply the college with insurance information or they will automatically be enrolled and billed for health insurance through Wagner College.

The mandatory medical report filled out by a family physician is also required of all students participating in organized sports activities and is to be filed in Athletics.

2. Should my son or daughter suddenly become ill while residing in a residence hall, will I be contacted?

If your son's or daughter's illness is of a serious nature, you will be contacted by phone via a professional staff member in Campus Life or a member of Wagner's Health Services.

Also, it is not our intention, nor will it ever be, to deny any boarding students meals because of illness, class conflicts, internships, etc. We will do everything possible to ensure that individuals entitled to meals receive them; however, you will not be permitted to bring another person's ID Card for transfers or sick trays. There are two methods to receive your meals if you cannot make it to either the Dining Hall or Hawk's Nest during regular meal hours. The first is to get either a bag lunch or bag dinner. The second is to receive a Sick Tray Approval Form. Both of these options are approved through Chartwell's Dining Services. Bring proof that you will miss a particular meal and, if approved, the form will be kept on file at all the checker and cashier stands. If you need approval for an extended period of time, then one form will suffice. If you have any questions about these procedures please feel free to discuss them with the Director of Dining Services or the Deans' Office.

3. What kinds of counseling services are available at Wagner?

Wagner offers academic counseling, personal counseling, spiritual counseling, mental health counseling and counseling for career planning. Responsibility for personal advising and counseling of students in non-academic matters rests with the Dean of the College's Office. The College Chaplain is also available for counseling.

A Psychiatrist or a Clinical Psychologist are on campus Monday through Thursday in the Counseling Office, Campus Hall. Therapy is available on a short-term model, in addition to psychological testing.

The Director of Career Development provides the varied services necessary to assist students, e.g., resume writing, on-campus interviews, and counseling in choosing a career.

4. Is there security on campus?

Yes. The Department of Public Safety, located in House #4, has primary responsibility for campus law enforcement, parking and traffic administration, personal and fire safety. Officers may be radio-dispatched to emergency situations at any time of the day or night. Office hours are from 8:30 a.m. to 4:30 p.m., Monday through Friday. In addition, the main gate on Howard Avenue is staffed 24 hours to answer emergency needs.

5. Are there specific rules and regulations that students must adhere to?

Yes, they relate to academic policies and standards, deportment and discipline, protection of property and medical insurance obligations. These rules are described in various college publications such as Wagner College Bulletin and the Student Handbook. A summary of other rules relating to the student's rights and responsibilities is provided in a form issued to all students by the Registrar. Each student must sign the form to acknowledge understanding of these rules.

6. How many residence halls does Wagner have?

Wagner has four Residence Halls:

- **Guild Hall** is a small residence hall for upper-class students that is also home to the Green and Upper-class Honors Themed Communities.
- **Towers Hall** has five separate towers housing Upper-class and Greek students.
- **Harborview Hall** has fourteen floors and is home to the entire first year residential population as well as some returning students. The Visual Culture, Music, and First Year Honors Themed Communities are housed in Harborview.
- **Foundation Hall**, scheduled to open in January 2010, will be home to 200 seniors and juniors.

Each room is equipped with a bed, desk and dresser for each student as well as hook-ups for cable television, telephone and computer for each student.

7. How are residence halls supervised?

The Director and Assistant Director of Residential Education are live-in professionals who oversee the entire operation of the Office of Residential Education. Each residence hall is supervised by an experienced live-in professional, a Resident Director. Resident Directors are assisted by graduate students (Assistant Resident Directors) and a team of upperclass students called Resident Assistants (RAs). The RAs live on each student floor and are available to assist students as needed while working to create a tight-knit community on the floor through individual interactions and floor events. A Residential Education professional staff member is accessible 24 hours a day through an on-call system; please contact Public Safety or visit the front desk of any residence hall to get in touch with the on-call staff member.

8. What hours are observed in the residence halls?

The front doors of the residence halls are locked at all times and only resident students with a proper I.D. may enter 24 hours a day. All others must sign in with the person staffing the reception desk. Guests must produce proper I.D., obtain a guest pass and must be accompanied by the person they wish to visit.

9. Are alcoholic beverages permitted in the residence halls?

In accordance with New York State law, no student under the age of 21 is permit-

ted to consume or possess alcoholic beverages on the campus. However, the consumption and possession of alcoholic beverages by resident students 21 years or older are permitted only within the confines of legal age students' rooms. No alcoholic beverages are allowed in the large public lounges of the residence halls or in sorority or fraternity lounges. Harborview Hall is a substance-free housing area for first year students.

10. How can I learn about the policy expectations of my child's behavior while at school?

There is a student Code of Conduct that sets guidelines around student expectations of behavior at the College. Parents are encouraged to discuss the Code of Conduct and the student conduct process with their children. More information about the process, guidelines and procedures are located in the Student Planner and Handbook on the Dean of Campus Life website at:

http://wagner.edu/campus_life/dean_of_campus_life

11. What laundry services are available to students?

Washing machines and dryers are provided in the residence halls. Residents are expected to keep laundry rooms clean and in good order. They must unload washers and dryers as soon as the cycle has finished. Our laundry machine supplier is Coin Mac and questions or concerns can be addressed by calling them at 1-800-924-9603 ext. 284 or by contacting a member of Residential Education Staff.

12. Are students permitted to have electrical cooking appliances in their rooms?

Students are not permitted to have hot plates, coffee pots, electric grills, toasters, immersion coils, or hot plates in their rooms. However, microwave ovens under 700 watts are permitted and can be rented along with small refrigerators from Cecil Distributors. Please see the Residential Education website for more information on rentals and additional prohibited items in the residence halls.

13. Are resident students allowed to have cars on campus?

Students who wish to bring an automobile to campus must register with the Public Safety Office. Parking and driving on campus is at the driver's own risk.

14. How do resident students receive their mail?

All resident students must register with the Postal Center, located in Campus Hall, in order to receive a mailbox number for their mailing address. The mailboxes are located on the 2nd level of the Wagner Union. Mail to your son or daughter should be addressed as follows:

Student's Name
Mailbox #
Wagner College
One Campus Road
Staten Island, NY 10301

FAMILY WEEKEND

On behalf of the faculty, staff, and administration, I invite you to join us for Family Weekend 2009, September 25-27. This year's celebration expands on last year's very successful Family Weekend. Some of the program highlights include:

Panels of staff, students, and parents addressing current issues facing college students today.

Wine and Cheese reception- An informal way to meet faculty, staff and administrators who work on behalf of Wagner's students.

Home Football Game versus St. Francis. Come support the Seahawks!

Broadway Show, "Shrek": Join us!

Inter-faith Service - End the weekend celebrating Wagner's diverse religious traditions.

We look forward to sharing with you innovations to the Wagner Plan and enhancements within student life, athletics and career development. These panels will provide you with opportunities to explore Wagner's unique civic mission and to assist us in developing the most beneficial learning environment for every Wagner student.

If you should have any questions regarding the weekend, please contact the Dean of Campus Life Office at 718-390-3423.

We look forward to seeing you at Wagner soon and often.

See the Family Weekend website for registration information:
www.wagner.edu/familyweekend

Best regards,

Dr. Richard Guarasci
President

WAGNER COLLEGE

IMPORTANT PHONE NUMBERS

(All Numbers begin with 718 area code)

Academic Affairs	390-3211
Academic Advisement	390-3416
Admissions	390-3411
Athletics	390-3433
Bookstore	390-3469
Business Office/Student Accounts	390-3112/3114
Campus Life/Dean of Campus Life	390-3423
Career Development	390-3181
Chaplain	390-3226
Co-Curricular Programs	420-4257
Computer Help Desk	390-3410
Counseling Services	390-3354
Dining Services	390-4275
External and Summer Programs	390-3221
Financial Aid	390-3183
Graduate Studies	390-3464
Health Services	390-3158
Intramurals	390-3269
International Students Office	390-4532
Library	390-3401
Main Gate Security	390-3148
Peer Tutoring Center	390-3430

Postal Center	390-3102
President's Office	390-3131
Public Safety	390-3165
Registrar	390-3173
Residential Education	390-3420
Spiro Computer Center	390-3242
Spiro Sports Center	420-3433
Study Abroad	390-4532
Theater Box Office	390-3259
Writing Center	390-3298

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ACADEMIC DEPARTMENT DIRECTORY

Anthropology	390-3253
Art	390-3192
Biological Sciences	390-3103
Business Administration	390-3447
Chemistry	390-3125
Economics	390-3474
Education	390-3464
English	390-3256
History	390-3253
Languages	390-3256
Math/Computer Applications	390-3194
Music	390-3313
Nursing	390-3440
Philosophy	390-3256
Physician Assistant Program	390-4610
Physics	390-3125
Political Science	390-3253
Psychology	390-3253
Religion	390-3256
Sociology	390-3253
Theatre	390-3223

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Area Hotels

Staten Island Hotels:

Staten Island Hotel	www.statenislandhotel.com
Staten Island Hilton	www.sihilton.com
Hampton Inn	www.hamptoninn.com

Manhattan Hotels:

New York Hilton	www.nychilton.com/hotel1.html
Hilton Times Square	www.nychilton.com/hotel2.html
The Waldorf Astoria	www.nychilton.com/hotel3.html
Double Tree Guest Suites	www.nychilton.com/hotel4.html
Embassy Suites Hotel	www.nychilton.com/hotel5.html
Millennium Hotel	www.nychilton.com/hotel6.html
Grand Hyatt	www.grandnewyork.hyatt.com/index.html
The Plaza	www.fairmont.com
Sheraton City Square	www.sheraton.com
Sheraton Russell Hotel	www.sheraton.com

New Jersey Hotels:

Newark Airport Hotel	www.sheraton.com
Courtyard Newark Hotel	www.marriott.com/courtyard
Marriott Newark Hotel	www.marriott.com
Sheraton Newark Hotel	www.sheraton.com

FALL SEMESTER 2009

AUGUST

August 27, Thursday Orientation and registration for new graduate students
August 28, Friday Orientation and registration for new undergraduate students
August 31, Monday First day of classes (begins 8:00 am)
Late registration for unregistered current students
August 31 - Sept 4, Mon - Fri Program changes (drop/add period)

SEPTEMBER

September 7, Monday Labor Day – Holiday – No Classes
September 19-20, Sat-Sunday Rosh Hashanah – No exams to be scheduled (begins sundown Friday, 9/18)
September 28, Monday Yom Kippur – No exams to be scheduled (begins sundown Sunday, 9/27)
Sept. 28-Oct. 2, Monday-Friday Declare pass/fail option

OCTOBER

October 12-13, Mon-Tues Fall Break (Columbus Day – Holiday) No Classes
October 16, Friday Mid-Year Feedback Reports due for all classes in Registrar's Office
October 26-November 20 Graduate student registration
October 26-30, Monday-Friday Advisement and registration for seniors and Honors students for spring semester

NOVEMBER

November 2-6, Monday-Friday Advisement and registration for juniors for spring semester
November 4, Wednesday Last day to withdraw from a course
November 9-13, Mon-Friday Advisement and registration for sophomores for spring semester
November 16-20, Mon-Friday Advisement and registration for freshmen for spring semester
November 25-27, Wed-Fri Thanksgiving Holiday— No Classes
November 30, Monday Classes resume 8:00 am

DECEMBER

December 7, Monday Last day of classes before final exams
December 8-9, Tues-Wed Reading day
Last day of the semester to register for spring 2010
December 10-16, Thurs-Wed Final examinations
December 16, Wednesday Semester ends
December 18, Friday Grades due to Registrar's Office by noon
December 12-19, Sat-Sat Hanukkah
December 24, Thursday Christmas Eve
December 25, Friday Christmas Day

SPRING SEMESTER 2010

JANUARY

January 14, Thursday Orientation and registration for new graduate students
January 15, Friday Orientation and registration for new undergraduate students
January 18, Monday Martin Luther King Holiday
January 19, Tuesday First Day of Classes (Classes begin 8:00 a.m.)
Late registration for unregistered current students
January 19-25, Tues-Mon Program changes (drop/add period)

FEBRUARY

February 15-16, Mon-Tues President's Day – Holiday (Monday) – No Classes
February 17-24, Wed-Wed Declare pass/fail option

MARCH

March 5, Friday Mid-Year Feedback Reports due for all classes in Registrar's Office
March 8-12, Monday - Friday Spring Break
March 22-April 23 Graduate student registration
March 22-26, Monday - Friday Advisement and registration for seniors & Honors for summer and fall
March 29, Monday Advisement and registration for juniors for summer and fall
March 29, Monday No Classes after 4:00 pm (Passover begins at sundown)
March 30, Tuesday Passover – No Classes
March 31, Wednesday Classes resume 8:00 a.m.

APRIL

April 2, Friday Easter Holiday (Good Friday) – No Classes
April 5, Monday Easter Monday – Classes begin at 4:00 pm
April 9, Friday Last day to withdraw from a course
April 6-9, Tuesday-Friday Advisement and registration for juniors for summer and fall
April 12-16, Monday-Friday Advisement and registration for sophomores for summer and fall
April 19-23, Monday-Friday Advisement and registration for freshmen for summer and fall
April 28, Wednesday Monday Schedule
April 29, Thursday Tuesday Schedule

MAY

May 3, Monday Last day of classes
May 4-5, Tues-Wed Reading Day
May 6-12, Thurs-Wed Final examinations
May 12, Wednesday Semester ends
May 14, Friday All final grades due to Registrar's Office by noon
May 20, Thursday Baccalaureate
May 21, Friday Commencement

DIRECTIONS TO WAGNER COLLEGE

There are many ways around New York City to Staten Island and Wagner College; here we provide major routes. If you would like more detailed directions to the College from your specific area, please contact the office you are visiting and we will gladly provide them. Call our switchboard at (718) 390-3100 to contact the office you are visiting.

DRIVING FROM the NORTH and EAST

From Long Island via the Belt Parkway or New England via the Brooklyn-Queens Expressway, proceed to the Verrazano Narrows Bridge. After the tollbooths on the Staten Island side, proceed straight along I-278 for approximately one mile to Exit 13 (“Richmond Road/Clove Road”). This exit ramp leads to a service road running parallel to I-278. Proceed on the service road to the third traffic light at Clove Road. Turn right onto Clove Road and proceed approximately 100 yards to the first light at Howard Avenue. Turn right onto Howard Avenue. You will pass through three traffic lights, and at the top of Grymes Hill, pass Main Hall and Sutter Oval on the right. Immediately after the third traffic light, turn right into the main entrance of Wagner College, marked “Wagner College Main Parking Entrance.”

DRIVING FROM the NORTH, WEST and SOUTH

Take the New Jersey Turnpike or the Garden State Parkway or US 1 or 9 to either the Outerbridge Crossing or the Goethals Bridge.

VIA THE OUTERBRIDGE CROSSING From the New Jersey Turnpike take Exit 10, or from the Garden State Parkway, Exit 127 and follow signs to the Outerbridge Crossing onto Staten Island. Route 1 and 9 travelers exit onto 440 north. After the tollbooths on Staten Island, proceed north on Route 440 (West Shore Expressway) for approximately five miles. At the intersection with I-278, bear right onto I-278 East. From I-278 take Exit 13 (“Clove Road/Richmond Road/Hylan Boulevard”). *Note: Do not exit at earlier Richmond Avenue exit.* At the light at the end of the exit ramp, turn left onto Clove Road. At the second light on Clove Road, turn right onto Howard Avenue (look for the Wagner College sign at this intersection). Pass through three traffic lights on Howard Avenue, and at the top of Grymes Hill, turn right into the main entrance of Wagner College.

VIA THE GOETHALS BRIDGE Take the New Jersey Turnpike to Exit 13. Cross the Goethals Bridge, and after the tollbooths on Staten Island, proceed on I-278 East. Continue on I-278 to Exit 13 (“Clove Road/ Richmond Road/Hylan Boulevard”). *Note: Do not exit at earlier Richmond Avenue exit.* At the light at the end of the exit ramp, turn left onto Clove Road. At the second light on Clove Road, turn right onto Howard Avenue (look for the Wagner College sign at this intersection). Pass through three traffic lights on Howard Avenue, and at the top of Grymes Hill, turn right into the main entrance of Wagner College.