

FACULTY AID APPLICATION

Date: _____

Before applying for faculty aid, please study the provisions in the *Faculty Handbook*, 16 ed., revised, pp 62-63.

Name: _____ Rank: _____

Department: _____

1. Have you previously received a Faculty Aid Grant Yes ___ No ___ If yes, when? _____

2. Submit a current curriculum vitae.

3. Statement of purpose for which aid is requested, such as continued studies, presenting a paper or professional development. Please provide sufficient detail to permit review. (Each request must be limited to one project).

a. Name of the conference, workshop or institution of higher learning applicant is attending or plans to attend, and dates.

b. Name of the program in which the applicant is entered, if any, and if appropriate, the title of paper to be delivered or of workshop to be given, and dates.

c. State the focus of your paper or purpose of your course of study or other activity.

d. If applicable, at what stage is your paper or course of study at present?

e. Submit a copy of the conference program and, if appropriate, abstract of paper. If visiting another institution, provide name of host and letter of support or invitation; if it is a course of study, please provide registration information.

f. Itemize proposed expenditures.

If granted faculty aid, I agree to send a written report to the Faculty Personnel Committee no later than November 1 of the year following receipt of the grant and to teach at Wagner College for one year following receipt of the grant.

Signature of Applicant Date

Approved by: Department *Chair* Date

Please send two copies of this application to the Office of the Provost